

Meeting Minutes for
Evergreen Community Charter School Board of Trustees
Held 7:00 PM Thursday December 9, 2010 at
Evergreen Community Charter School

ATTENDANCE:

Board of Trustees

Joanne Storer, Mary Baxter, Frank Lopez, Chris Kinsley, Holly Corcoran, Cindy Haab, and Andalisa Lopez.

Advisory Panel

Jill Shoesmith, Nancy Lewis, Nancy Price

Guests

Rob Baxter

ABSENT:

Rudy Haab, (Advisory Member), Patti O'Keefe (Advisory Member), and Henry Bockelman (PMSD Liason).

1. Call to Order by President – Joanne Storer called the meeting to order at 7:00 pm.
2. Pledge of Allegiance led by Joanne Storer.
3. Approval of Minutes
3.1 Motion made by Andalisa Lopez, seconded by Mary Baxter to approve the minutes from the October 28th 2010 Board meeting. 7-0 in favor. Motion approved.
4. Reports
 - 4.1 Director of Evergreen – Jill Shoesmith reported that the Cooking Classroom has been completed and inspections approved. The Board and public took a walking tour of the new classroom area.

The permits have been issued for the demonstration solar project consisting of a series of panels on the roof over the Math and History areas. The contractors (Endless Mountain Solar, Inc.) will send a representative to our science classes to explain and answer questions relating to the project. The agreement also includes software to track the electricity generated on a daily basis. Installation will take place as soon as the roof is free of snow. The Pocono Record has contacted Evergreen to do an article on the panels and the educational opportunities.

The discrimination case filed by Pocono Mountain Charter School against Pocono Mountain School District named Evergreen in the suit. The case was thrown out by the Monroe County Judge, Ron Vican.

Since our last Board meeting one student transferred to Cyber school and one student moved from the area. We contacted the alternates in the relevant grades and were able to replace on the the open positions in 8th grade.

The Foundation has changed heating providers based on research and rate differences. Pennywise Fuel is the building's new source.

Based on a report issued by Pentel Data, illegal downloading has taken place on site. A filtering system has been ordered and will be installed to tighten up the internet sites available through wireless connections.

The invitations to the Alumni luncheon were sent and the date is December 22, 2010.

5. Executive Session

Not necessary at this meeting.

6. Instructional Report

Student Curriculum and Policy

All policies are now listed on the Evergreen website.

7. Recognition of Visitors – Rob Baxter came to request a pilot program using a gourmet coffee machine for the school. He indicated that freshly ground decaf coffee, hot chocolate, and real milk would be used. Student activity fund would receive 10% of any monies earned. The vending agent would be responsible for all maintenance and repairs. Both Nancy Lewis and Jill Shoesmith expressed concern about spillage and carpet cleaning. ***Motion was made by Frank Lopez to allow the gourmet coffee machine in the green room for a trial period. Status report is to be given at the January Board meeting. Motion was seconded by Joanne Storer. Motion passed 6-0-1 (Mary Baxter abstained).***

8. Items for Discussion and Possible Resolution

- 8.1 Inquiry was made for clarification regarding researching the employee manual. Jill indicated that she has set up a meeting with Victoria Mavis from Core People Resources. She hopes to have additional information and perhaps a proposal for the next Board meeting.
- 8.2 Inquiry was made regarding regular visits by PMSD business office. They are scheduled to visit on a quarterly basis. The next visit being January 12, 2011.

9. Items Requiring Board Action

9.1 Business and Financial Affairs

- 9.1.1 ***Motion was made by Cindy Haab and seconded by Andalisa Lopez to approve the vendor payments for September and October 2010. Motion passed 6-0-1 (Holly Corcoran abstained).***
- 9.1.2 ***Motion made by Chris Kinsley and seconded by Joanne Storer to approve the Profit/Loss report. Motion passed 6-0-1 (Holly Corcoran abstained)***
- 9.1.3 ***Motion made by Joanne Storer and seconded by Frank Lopez to approve the Financial Statements (including the Balance Sheet) to be filed for Pocono Mountain's Business Office quarterly review. Motion passed 6-0-1 (Holly Corcoran abstained).***

- 9.1.4 *Motion was made by Frank Lopez and seconded by Chris Kinsley to approve the Grant Monies from the IU #20 (\$9000) to be used for Special Ed Technology and teacher reimbursement. Motion approved 7-0*
10. *The motion was made at 7:53 pm to adjourn by Andalisa Lopez. Seconded by Joanne Storer. Motion passed 7-0.*

The next monthly meeting will be held on January 27, 2011.